

GOVERNMENT OF PAKISTAN  
MINISTRY OF COMMERCE

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No. 5(2)2024-Admn-I/-HR-I

Islamabad, the 10<sup>th</sup> May, 2024

CIRCULAR

SUBJECT: - INVITATION OF APPLICATIONS FOR THE POST OF DIRECTOR GENERAL (MINERALS)/(BS-20) IN MINISTRY OF ENERGY (PETROLEUM DIVISION), ISLAMABAD ON DEPUTATION BASIS

Please find enclosed herewith a copy of self explanatory Office Memorandum No. 3(1)/2023-ADMN dated 29-04-2024, along with enclosures received from Ministry of Energy (Petroleum Division), on the above cited subject for placing on the website of the Ministry of Commerce, for information, please.

Encl: As above



(Aamir Wahheed)  
Section Officer (HR-I)

✓ Database Administrator,  
Ministry of Commerce,  
Islamabad

IMMEDIATE

NO. 3(1)/2023-ADMIN  
GOVERNMENT OF PAKISTAN  
MINISTRY OF ENERGY  
(PETROLEUM DIVISION)  
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Islamabad, the 29<sup>th</sup> April, 2024

**OFFICE MEMORANDUM**

Subject: **INVITATION OF APPLICATIONS FOR THE POST OF DIRECTOR GENERAL (MINERALS)/(BS-20) IN MINERAL WING OF MINISTRY OF ENERGY (PETROLEUM DIVISION), ISLAMABAD ON DEPUTATION BASIS.**

The undersigned is directed to refer to the subject noted above and to state that the post of Director General (Minerals) / (BS-20) is lying vacant in the Mineral Wing of this Division. The competent authority intends to hire / appoint an officer of BS-20 having the following post specified qualification & experience on deputation basis against the said vacant post.

- i. 2<sup>nd</sup> Class or Grade "C" Master's Degree in Geology/Geophysics from a university recognized by HEC OR 2<sup>nd</sup> Class or Grade "C" Bachelor's Degree in Mining Engineering from a university recognized by HEC
- ii. Seventeen (17) years' experience of dealing with Mineral in Government/Semi Government organizations/Firms of repute.

2. In this regard, it is requested that, suitable nominations of officers of BS-20 working on regular basis from your esteemed organization, to be posted as Director General (Minerals) / (BS-20) in this Division on deputation basis for an initial period of three (03) years, under standard terms and conditions of deputation (or till the availability of regular incumbent of the post), may be sent to this Division by 31.05.2024, through proper channel along with Curriculum Vitae (CV).

3. This issues with the approval of the Secretary, Petroleum Division.

  
(Umer Saad Khan)  
Section Officer (Admin)  
Ph: 9208233

**Distribution:**

- i. All Federal Ministries/ Divisions (with the request to circulate the letter among all the Sub-Ordinate Offices/ Attached Departments under your administrative control and send nominations to this Office).
- ii. All Chief Secretaries of the Provincial Governments.

- (b) this concession shall not be available for the posts for which the prescribed qualification is M.Phil or, Ph.D; as the case may be.
- (ii) the maximum age limit shall be relaxed in respect of the candidates specified and to the extent indicated in the Initial Appointment to Civil Posts (Relaxation of Upper Age Limit) Rules, 1993 as amended from time to time; and
- (iv) seniority of candidates shall be reckoned as on the closing date fixed for submission of applications in accordance with this Notification and the instructions issued by the Federal Government and the Federal Public Service Commission from time to time.

#### APPOINTMENT BY TRANSFER

5. Appointment by transfer shall be made by selection from amongst the persons holding appointment on regular basis under the Federal Government in the same basic pay scale in which the post to be filled exists, provided that the person concerned possesses the qualifications and experience prescribed for initial appointment to the post concerned.

#### PROBATION

6. Persons appointed by initial appointment or promotion or transfer shall be on probation subject to the provisions of the Civil Servants Act, 1973 and rules made there under.

7. This Notification issues with the approval of the Establishment Division contained *vide* its O.M. No.7/4/96-R-6/R-V, dated 17-06-2019 and with the concurrence of FPSC contained *vide* its letter No. F.12-29/2019-RR, dated 07-2-2020 and supersedes SRO.90(KE)/96, dated 28th July, 1996, SRO.21(KE)/2005, dated 9th March, 2005 and SRO.1143(I)/2018, dated 7th September, 2018.

#### SCHEDULE (See paragraph-4)

S. No.	Designation and BS of the posts	Qualification and Experience	Age Limit	
			Min.	Max.
(1)	(2)	(3)	(4)	(5)
1.	Director General (Mineral). (BS-20)	(a) 2nd Class or Grade "C" holder's Degree in Geology/Geophysics from a University recognized by HEC OR	37 years	45 years

**IMMEDIATE**

NO. 3(1)/2023-ADMN  
GOVERNMENT OF PAKISTAN  
MINISTRY OF ENERGY  
(PETROLEUM DIVISION)  
\*\*\*\*\*

Islamabad, the 29<sup>th</sup> April, 2024


**OFFICE MEMORANDUM**

Subject: **INVITATION OF APPLICATIONS FOR THE POST OF DIRECTOR GENERAL(MINERALS)/(BS-20) IN MINISTRY OF ENERGY (PETROLEUM DIVISION). ISLAMABAD ON DEPUTATION BASIS.**

The undersigned is directed to refer to the subject noted above and to state that the post of Director General (Minerals) / (BS-20) is lying vacant in the Mineral Wing of this Division. The competent authority i.e. Secretary, Petroleum Division intends to hire / appoint an officer of BS-20 having post specified qualification & experience on deputation basis against the said vacant post.

2. In this regard, it is requested that, suitable nominations of officers of BS-20 from your esteemed organization, to be posted as Director General (Minerals) / (BS-20) in this Division on deputation basis for an initial period of three (03) years, under standard terms and conditions of deputation (or till the availability of regular incumbent of the post), may be sent to this Division by 20.05.2024, through proper channel alongwith Curriculum Vita.

3. The candidates having professional degree(s) in the field of Geology & Mining alongwith post qualification experience will be preferred.

  
(Umer Saeed Khan)  
Section Officer (Admin)  
Ph: 9208233

**Distribution:**

- i. Directors General, HDIP, GSP, DOE.
- ii. All Ministries / Divisions (with the request to circulate the letter among all the Sub-Ordinate Offices/ Attached Departments under your administrative control and send nominations to this Office).
- iii. All Chief Secretaries of Provincial Governments.