

GOVERNMENT OF PAKISTAN
MINISTRY OF COMMERCE

No. 5(1)/2024-Admn-I/HR-I

Islamabad, the 5th June, 2024

CIRCULAR

SUBJECT: - INVESTMENT PROMOTION AND BUSINESS ENVIRONMENT REFORM (A)

DEADLINE: 28-06-2024

TRAINING PROGRAM OF IDE-JETRO 2024-2024

DEADLINE: 10-06-2024

SOCIO-ECONOMIC DEVELOPMENT THROUGH DATA MANAGEMENT AND UTILIZATION, DIGITAL POLICY)

DEADLINE: 31-07-2024

Please find enclosed herewith copies of self explanatory Office Memorandums regarding training received from Ministry of Economic Affairs (Japan Wing), on the above mentioned subjects for placing on the website of the Ministry of Commerce.

2. Interested / relevant officers from Main Ministry and its Attached Departments/Organizations who fulfill the eligibility criteria may send their nominations, duly approved by their respective Head(s) of the Wing(s)/Departments to HR-I Section (along with their C.V, Services Profile and details of availed Foreign Training/Workshops etc). *Nominations received after the deadline will not be entertained.*

Encl: As Above



(Aamir Waheed)
Section Officer (HR-I)

Database Administrator,
Ministry of Commerce,
Islamabad

Government of Pakistan
Ministry of Economic Affairs
(Japan Wing)

No.1(37) Japan-II/2024

Islamabad, the May 31, 2024

OFFICE MEMORANDUM

SUBJECT: TRAINING PROGRAM OF IDE-JETRO 2024-2025

The undersigned is directed to inform that the Japan External Trade Organization (JETRO), Govt. of Japan has offered one seat for 2024-2025, IDEAS Training Program to be held w.e.f September 02, 2024 to January 17, 2025 in Japan. All concerned Ministries / Departments are requested to send nomination of suitable officers who fulfills the following criteria to the undersigned by ~~17-06-2024~~ along with three (3) copies of prescribed IDEAS application form, letter of reference, one copy of surety bond, undertaking, CNIC, passport, FTC Performa for further proceedings.

Course Objective:

IDEAS Training Program aims to develop the capacity of the government officials, who are engaged in the policymaking related to field of promotion of trade and investment.

Eligibility Criteria:-

The applicants should:-

- Working for the government / public institutions, engaged in the field of promotion of trade and investment.
- Have work experience of more than 3 years' in the field.
- Be 35 years of age or younger.
- Have a Master's degree or equivalent, bachelor's degree would also be eligible for training participation on a case-by-case basis.
- Have sufficient English ability i.e a TOEFL iBT score of more than 88 or more score.

2. IDEAS Training Program Application Form, specimen of surety bond, undertaking, letter of reference, FTC Performa, can be downloaded from EAD's website www.ead.gov.pk under "Foreign Trainings" link in "Forms" and also available on JETRO's website www.jetro.go.jp.

Nomination of contractual employees will not be entertained.


(Muhammad Ishtiaq Akbar)
Section Officer (Japan-II)
Ph: 051-9201805

1. Secretary, Ministry of Commerce, Govt. of Pakistan, Islamabad.
2. Secretary, Ministry of Finance, Govt. of Pakistan, Islamabad
3. Chairman, Board of Investment, PM Office, Islamabad.

CC to:

- i) Joint Secretary (Training) Establishment Division, Islamabad.
- ii) Deputy Secretary (Admin), EAD, Islamabad.
- iii) System Analyst (Computer Center), MoEA with request to upload the training program on MoEA's Website.