

GOVERNMENT OF PAKISTAN  
MINISTRY OF COMMERCE

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No. 5(1)/2024-Admn-I/HR-I

Islamabad, the 5<sup>th</sup> June, 2024

CIRCULAR

SUBJECT: - INVESTMENT PROMOTION AND BUSINESS ENVIRONMENT REFORM (A)

DEADLINE: 28-06-2024

TRAINING PROGRAM OF IDE-JETRO 2024-2024

DEADLINE: 10-06-2024

SOCIO-ECONOMIC DEVELOPMENT THROUGH DATA MANAGEMENT AND UTILIZATION, DIGITAL POLICY)

DEADLINE: 31-07-2024

Please find enclosed herewith copies of self explanatory Office Memorandums regarding training received from Ministry of Economic Affairs (Japan Wing), on the above mentioned subjects for placing on the website of the Ministry of Commerce.

2. Interested / relevant officers from Main Ministry and its Attached Departments/Organizations who fulfill the eligibility criteria may send their nominations, duly approved by their respective Head(s) of the Wing(s)/Departments to HR-I Section (along with their C.V, Services Profile and details of availed Foreign Training/Workshops etc). *Nominations received after the deadline will not be entertained.*

Encl: As Above



(Aamir Waheed)  
Section Officer (HR-I)

Database Administrator,  
Ministry of Commerce,  
Islamabad

Government of Pakistan  
Ministry of Economic Affairs  
(Japan Wing)

No.1(35) Japan-II/2024

Islamabad, the May 30, 2024

**OFFICE MEMORANDUM**

**SUBJECT: SOCIO-ECONOMIC DEVELOPMENT THROUGH DATA MANAGEMENT AND UTILIZATION, DIGITAL POLICY.**

The undersigned is directed to refer to the subject noted above and to state that the Japan International Cooperation Agency has offered one seat for subject training course scheduled to be held w.e.f November 11, 2024 to November 22, 2024 In Japan. All concerned Ministries / Divisions / Departments are requested to send nomination of suitable officers who fulfills the following criteria to the undersigned by ~~11-08-2024~~ along with three (3) copies of prescribed JICA forms, CNIC, FTC Performa, undertaking, surety bond and Passport as advised in the G.I. Booklet uploaded on EAD's website.

**Course Objective:**

To formulate digital-related policies for socio-economic development of the participants' countries, through studying leading model cases of both Japan and other countries in the area of data management and utilization.

**Eligibility Criteria: -**

The applicant should:

- Be an officer responsible for ICT and digital related socio-economic policy making through the data management and utilization in the related ministries, departments having knowledge about the concept and aims of SDGs.
- Have more than 3 years' working experience in the relevant field.
- Be a graduate of university or equivalent
- Have command of spoken and written English
- Be under the age of 45 years.
- Must be in good health

2. New prescribed JICA Application Forms along with relevant proforma can be downloaded from EAD's website [www.ead.gov.pk](http://www.ead.gov.pk) under "Foreign Trainings" link in "Forms" and also available on JICA's website [www.jica.go.jp/pakistan/english/index.html](http://www.jica.go.jp/pakistan/english/index.html).

3. In case of selection of the officer the concerned Departments are requested to ensure timely relieving of the officer along with NOC.

4. Nomination of contractual employees will not be entertained.

  
(Muhammad Ishtiaq Akbar)  
Section Officer (Japan-II)  
Ph: 051-9201805

1. Secretary, Ministry of Science and Technology, Government of Pakistan, Islamabad.
2. Secretary, Ministry of Information Technology and Telecommunication, Islamabad
3. Secretary, Ministry of Commerce, Government of Pakistan, Islamabad.
4. Secretary, Ministry of Planning Development & Special Initiatives, Government of Pakistan, Islamabad.
5. Secretary, Ministry of Industries & Production, Government of Pakistan, Islamabad.

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6. Secretary, Board of Investment (BOI), Government of Pakistan, Islamabad.
7. Chairman, Planning & Development Board, Government of Punjab, Lahore
8. Chairman, Planning & Development Board, Government of Sindh, Karachi
9. Addl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
10. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta.
11. Addl. Chief Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit,
12. Addl. Chief Secretary, Planning & Development Department, Government of A.J.K, Muzaffarabad

**cc to:**

- i. Chairman, PTA, Islamabad.
- ii. CEO, NITB, Islamabad.
- iii. Joint Secretary (Training), Establishment Division, Islamabad
- iv. System Analyst (Computer Center), EAD with request to upload JICA's G.I Booklet on EAD's Website.