

GOVERNMENT OF PAKISTAN  
MINISTRY OF COMMERCE  
ISLAMABAD

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No. 6(1)/2022-Admn-I/HR-I

Islamabad, the 23<sup>rd</sup> July, 2024

**CIRCULAR**

**SUBJECT: - INVITATION OF APPLICATIONS FOR THE POST OF DIRECTOR GENERAL (MINERALS)/(BS-20) IN MINERAL WING OF MINISTRY OF ENERGY (PETROLEUM DIVISION), ISLAMABAD ON DEPUTATION BASIS**

Please find enclosed herewith a copy of self explanatory Office Memorandum No. 391)/2023-Admin, dated 11<sup>th</sup> July, 2024 received from Ministry of Energy (Petroleum Division), on the above mentioned subject for placing on the website of the Ministry of Commerce.

2. All suitable officers of BS-20 from Main Ministry and its Attached Departments/Organizations may send their nominations to HR-I Section (along with their C.V, Services Profile) latest by tomorrow positively. *Nominations received after the deadline will not be entertained.*

Encl: As Above



(Aamir Waheed)  
Section Officer (HR-I)

✓ Database Administrator,  
Ministry of Commerce,  
Islamabad

Copy to:

- Section Officer (AOs-HR), Ministry of Commerce, Islamabad

**2<sup>nd</sup> REMINDER  
MOST IMMEDIATE**

**NO. 3(1)/2023-ADMIN  
GOVERNMENT OF PAKISTAN  
MINISTRY OF ENERGY  
(PETROLEUM DIVISION)  
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Islamabad, the 11<sup>th</sup> July, 2024  
3<sup>rd</sup> June, 2024

**OFFICE MEMORANDUM**

**Subject: INVITATION OF APPLICATIONS FOR THE POST OF DIRECTOR GENERAL (MINERALS)/(BS-20) IN MINERAL WING OF MINISTRY OF ENERGY (PETROLEUM DIVISION), ISLAMABAD ON DEPUTATION BASIS.**

The undersigned is directed to refer to this Division's Office Memoranda of even number dated 29.04.2024 & 03.06.2024 on the subject noted above (copies enclosed).

2. It is once again requested that, suitable nominations of officers of BS-20 working on regular basis from your esteemed organization, to be posted as Director General (Minerals) / (BS-20) in this Division on deputation basis for an initial period of three (03) years, under standard terms and conditions of deputation (*or till the availability of regular incumbent of the post*), may be sent to this Division by 26.07.2024, through proper channel along with Curriculum Vitae (CV).

  
(Umer Saeed Khan)  
Section Officer (Admin)  
Ph: 9208233

**Distribution:**

- i. All Federal Ministries/ Divisions (*with the request to circulate the letter among all the Sub-Ordinate Offices/ Attached Departments under your administrative control and send nominations to this Office*).
- ii. All Chief Secretaries of the Provincial Governments.

**1<sup>ST</sup> REMINDER  
IMMEDIATE**

**NO. 3(1)/2023-ADMIN  
GOVERNMENT OF PAKISTAN  
MINISTRY OF ENERGY  
(PETROLEUM DIVISION)**

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Islamabad, the 3<sup>rd</sup> June, 2024

**OFFICE MEMORANDUM**

**Subject: INVITATION OF APPLICATIONS FOR THE POST OF DIRECTOR GENERAL (MINERALS)/(BS-20) IN MINERAL WING OF MINISTRY OF ENERGY (PETROLEUM DIVISION), ISLAMABAD ON DEPUTATION BASIS.**

The undersigned is directed to refer to this Division's O.M. of even number dated 29.04.2024 on the subject noted above (copy enclosed).

2. It is once again requested that, suitable nominations of officers of BS-20 working on regular basis from your esteemed organization, to be posted as Director General (Minerals) / (BS-20) in this Division on deputation basis for an initial period of three (03) years, under standard terms and conditions of deputation (or till the availability of regular incumbent of the post), may be sent to this Division by 17.06.2024, through proper channel along with Curriculum Vitae (CV).

  
(Umer Saad Khan)  
Section Officer (Admin)  
Ph: 9208233

**Distribution:**

- i. All Federal Ministries/ Divisions (with the request to circulate the letter among all the Sub-Ordinate Offices/ Attached Departments under your administrative control and send nominations to this Office).
- ii. All Chief Secretaries of the Provincial Governments.

**IMMEDIATE**

**NO. 3(1)/2023-ADMN  
GOVERNMENT OF PAKISTAN  
MINISTRY OF ENERGY  
(PETROLEUM DIVISION)**

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Islamabad, the 29<sup>th</sup> April, 2024

**OFFICE MEMORANDUM**

**Subject: INVITATION OF APPLICATIONS FOR THE POST OF DIRECTOR GENERAL (MINERALS)/(BS-20) IN MINISTRY OF ENERGY (PETROLEUM DIVISION), ISLAMABAD ON DEPUTATION BASIS.**

The undersigned is directed to refer to the subject noted above and to state that the post of Director General (Minerals) / (BS-20) is lying vacant in the Mineral Wing of this Division. The competent authority i.e. Secretary, Petroleum Division intends to hire / appoint an officer of BS-20 having post specified qualification & experience on deputation basis against the said vacant post.

2. In this regard, it is requested that, suitable nominations of officers of BS-20 from your esteemed organization, to be posted as Director General (Minerals) / (BS-20) in this Division on deputation basis for an initial period of three (03) years, under standard terms and conditions of deputation (or till the availability of regular incumbent of the post), may be sent to this Division by 20.05.2024, through proper channel alongwith Curriculum Vitae.

3. The candidates having professional degree(s) in the field of Geology & Mining alongwith post qualification experience will be preferred.



**(Umer Saeed Khan)  
Section Officer (Admin)  
Ph: 9208233**

**Distribution:**

- i. Directors General, HDIP, GSP, DOE.
- ii. All Ministries/ Divisions (with the request to circulate the letter among all the Sub-Ordinate Offices/ Attached Departments under your administrative control and send nominations to this Office).
- iii. All Chief Secretaries of Provincial Governments.