

GOVERNMENT OF PAKISTAN  
MINISTRY OF COMMERCE

\*\*\*\*

No. 5(1)/2024-Admn-I/HR-I

Islamabad, the 28<sup>th</sup> August, 2024

CIRCULAR

SUBJECT: - TRAINING COURSE ON "SUSTAINABLE INTEGRATED WATER RESOURCES MANAGEMENT", TO BE CONDUCTED IN-PERSON IN SINGAPORE FROM 4 TO 8 NOVEMBER 2024 UNDER THE SINGAPORE COOPERATION PROGRAMME TRAINING AWARD (SCPTA)

DEADLINE: 05-09-2024

TRAINING COURSE ON "FOSTERING SOCIAL COHESION", TO BE CONDUCTED FROM 4 TO 8 NOVEMBER 2024 UNDER THE SINGAPORE COOPERATION PROGRAMME TRAINING AWARD (SCPTA)

DEADLINE: 30-08-2024

TRAINING COURSE ON" PUBLIC ADMINISTRATION AND GOVERNANCE", TO BE CONDUCTED IN-PERSON IN SINGAPORE FROM 25 TO 29 NOVEMBER 2024, UNDER THE SINGAPORE COOPERATION PROGRAMME TRAINING AWARD (SCPTA)

DEADLINE: 13-09-2024

TRAINING COURSE ON" FOSTERING SOCIAL COHESION" TO BE CONDUCTED FROM 4 TO 8 NOVEMBER 2024 UNDER THE SINGAPORE COOPERATION PROGRAMME TRAINING AWARD (SCPTA)

DEADLINE: 30-08-2024

Please find enclosed herewith copies of self explanatory Office Memorandums regarding training received from Ministry of Economic Affairs, on the above mentioned subjects for placing on the website of the Ministry of Commerce.

2. Interested / relevant officers from Main Ministry and its Attached Departments/Organizations who fulfill the eligibility criteria may send their nominations, duly approved by their respective Head(s) of the Wing(s)/Departments to HR-I Section (along with their C.V, Services Profile and details of availed Foreign Training/Workshops etc). *Nominations received after the deadline will not be entertained.*

Encl: As Above

  
(Aamir Wahed)  
Section Officer (HR-I)

Database Administrator,  
Ministry of Commerce,  
Islamabad

Government of Pakistan  
Ministry of Economic Affairs,  
\*\*\*\*\*

No. 4(27) SEA/Singapore/2024

Islamabad, August 16<sup>th</sup>, 2024

## OFFICE MEMORANDUM

**SUBJECT:- TRAINING COURSE ON "PUBLIC ADMINISTRATION AND GOVERNANCE", TO BE CONDUCTED IN-PERSON IN SINGAPORE FROM 25 TO 29 NOVEMBER 2024, UNDER THE SINGAPORE COOPERATION PROGRAMME TRAINING AWARD (SCPTA)**

The undersigned is directed to inform that the Government of Singapore has invited one (01) nomination for the above Partially Funded training course. The Government of Singapore will bear local hospitality (accommodation and local transfers), course fees, training allowance and group personal accident/hospitalization insurance. The cost of round-trip airfare for the participants would be borne by the nominating agency/nominee himself/herself. The brochure of the subject training course is available at [www.ead.gov.pk](http://www.ead.gov.pk).

2. The eligibility criteria and objectives of the subject course are as under:

**Eligibility Criteria:-**

- Mid- to senior-level government officials who are involved in public administration and governance;
- Nominated by their respective governments;
- Proficient in written and spoken English; and
- In good health.

**Objective:-**

- This course will share Singapore's experience in public governance and administration in building a future-ready public service.

3. Nomination of suitable candidates duly approved by the competent authority along with the following documents may kindly be forwarded to this Ministry latest by 1<sup>st</sup> October, 2024 positively. Interested officers are requested to apply online at <https://go.gov.sg/scppublicadmin2024> as required by Singapore (Mandatory). Nomination without online application will not be considered by the host.

## 4. Required Documents

1.	Nomination letter in original	01 Copy
2.	Hard Copy of online application form (available in the link provided at Para-03/above)	01 Copy
3.	Filled in Performa for FTC (available at <a href="http://ww.ead.gov.pk">ww.ead.gov.pk</a> )	01 Copy
4.	CNIC & Photograph	02 copies each
5.	Valid Passport	02 copies
6.	Surety Bond and Undertaking (Format is available at <a href="http://www.ead.gov.pk">www.ead.gov.pk</a> )	01 each Original

Conti...

5. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, any deliberate provision of wrong information on part of the candidate shall liable to be rejected.

6. Further, it may be apprised that on per direction of Foreign Training Committee (FTC) of Ministry of Economic Affairs, all officers proceeding on foreign trainings have been directed to submit a 1000-word post-visit report upon return. Accordingly, the officers who are nominated may submit a post visit report to [sosea.ead@gmail.com](mailto:sosea.ead@gmail.com) upon return.

  
(Puzwak Imtiaz)  
Section Officer (SEA)  
Ph: 051-9202084  
Email: [sosea.ead@gmail.com](mailto:sosea.ead@gmail.com)

**All Ministries / Divisions / Departments, Provincial Governments including Governments of Azad Jammu & Kashmir and Gilgit Baltistan.**

CC:

1. JS (EC), EAD, Islamabad.
2. DS (EC-II), EAD
3. Secretary (FTC) EAD, Islamabad.
4. Network & System Administrator, EAD, Islamabad.