

GOVERNMENT OF PAKISTAN
MINISTRY OF COMMERCE

No. 5(1)/2024-Admn-I/HR-I

Islamabad, the 27th September, 2024

CIRCULAR

SUBJECT: - RECRUITMENT FOR THE HUMAN RESOURCE DEVELOPMENT SCHOLARSHIP BY JAPANESE GRANT AID (JGS) IN PAKISTAN.

Please find enclosed herewith a copy of self explanatory Office Memorandum No. 3(2) Japan-II/2024, dated 24th September, 2024, received from Ministry of Economic Affairs Division, on the above mentioned subject for placing on the website of the Ministry of Commerce.

2. Interested/relevant officers from Main Ministry and its Attached Departments/Organizations who fulfill the eligibility criteria may send their nominations, duly approved by their respective Head(s) of the Wing(s)/Departments to HR-I Section (along with their C.V, Services Profile and details of availed Foreign Training/Workshops etc), latest by 10-25-2024 positively. *Nominations received after the deadline will not be entertained.*

Encl: As Above



(Aamir Waheed)
Section Officer (HR-I)

**Database Administrator,
Ministry of Commerce,
Islamabad**

OFFICE MEMORANDUM

Subject: - **RECRUITMENT FOR THE HUMAN RESOURCE DEVELOPMENT SCHOLARSHIP BY JAPANESE GRANT AID (JDS) IN PAKISTAN.**

The undersigned is directed to refer to the subject and inform that the Government of Japan has announced Human Resource Development Scholarship (JDS) Program for young capable federal government officers to obtain seventeen Master's Degree (Two years) and one Doctorate Degree (Three Years) in Japan. The aim of scholarship program is to strengthen the administrative capacities of Civil Servants/Ex-Cadre Officers and enable them to contribute to the socio-economic development of the country.

2. The Japan International Cooperation Center (JICE) will provide the services to execute this program. JICE has now circulated this facility for Master's and Doctoral degrees for Academic year starting in 2025 to pursue studies and researches at designated Japanese universities. Fields of study and allocation of the slots are as under: -

S#	Field of Study/Slot allocation	Master	PhD
1.	Enhancement of Public Administration and Finance (Disciplines of Public Policy and Development Studies)	9	
2.	Enhancement of Industrial Promotion and Investment Climate	4	1
3.	Enhancement of Energy Policy and Response to Climate Change	3	
4.	Enhancement of Agribusiness and Food Security	1	
Total		17	1

Basic Eligibility:

The applicant should:

- (i) Be a Federal Government CSS/ Ex-Cadre Officer of BPS 17 and above (Except Corporate body & Autonomous Body).
- (ii) Have at least 3 years of work experience including period of probation after entering public service at the time of application deadline.
- (iii) Have a good command of both written and spoken English.
- (iv) Be in good health, both physically and mentally to participate in the program in Japan.
- (v) Not currently availing another scholarship from Japan.
- (vi) Not be military personnel.
- (vii) Have not obtained Master's or higher degrees overseas under support of foreign scholarship (for Master's Degree candidates).
- (viii) Have not obtained Doctoral degree overseas under support of foreign scholarship (for PhD candidates).

Eligibility for Master's Program:

The applicant should:

- (i) Be between 25 and 40 years as of April 1st, 2025.
- (ii) Possess bachelor degree authorized by the Government of Pakistan.
- (iii) Have 16 years of formal education in-principle, however, relevant academic/research career or working experience can be considered as the alternative to meet the requirement.

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Eligibility for PhD Program:

The applicant should:

- (i) Be between 25 and 45 years as of April 1st, 2025.
- (ii) Have Master's Degree issued from Organization for Economic Co-operation and Development (OECD) Countries university.
- (iii) Have published at least one peer-reviewed article (published in internationally recognized academic journals).
- (iv) Have a recommendation from the supervisor of his /her current duty office.
- (v) Have a recommendation from the expected academic adviser(s) of the applying university in Japan.

3. All Ministries/Divisions/ Departments are requested to circulate the subject facility in their respective organizations and direct the suitable federal government officers to apply on given JICE's website: <https://jds-scholarship.org/> and also send nominations to the undersigned by 20-11-2024 along with two (2) copies of prescribed JDS Application forms, one copy of each surety bond, undertaking, CNIC, Passport. For both the programs, the designated JDS Application Form, Application Guideline and other information is available for download from JDS Website; <https://jds-scholarship.org/country/pakistan/index.html>. Both program (Masters/PhD are available to apply on JDS website <https://jds-scholarship.org/>). The JICE focal person's contact information is as follow:

Name : Mr. Abdul Qayyum Qadir
Designation : Assistant Country Officer (Pakistan) Japan International Cooperation Center (JICE)
Contact numbers : Cell +92-335-4199416 and Tel: 051-8480323
Email : jds.pakistan@jice.org

4. In case of selection of the nominated officer, the concerned Ministries/Divisions/Departments are requested to ensure timely relieving of the officer along-with NOC.

5. Applications received without endorsement of parent Ministry/Division will not be entertained. Furthermore, nomination of contractual employees will not be considered.


(Muhammad Ishtiaq Akbar)
Section Officer (Japan-II)
Ph: 051-9201805

1. Secretary, Cabinet Division, Cabinet Secretariat, Government of Pakistan, Islamabad
2. Secretary, Establishment Division, Government of Pakistan, Islamabad
3. Secretary, Ministry of Communications, Government of Pakistan, Islamabad
4. Secretary, Finance Division, Government of Pakistan, Islamabad
5. Secretary, Senate Secretariat, Islamabad
6. Secretary, National Assembly Secretariat, Islamabad
7. Secretary, Wafaqi Mohtasib Secretariat, Islamabad
8. Secretary, Election Commission of Pakistan, Islamabad
9. Secretary, Ministry of Federal Education & Professional Training, Government of Pakistan, Islamabad
10. Secretary, Ministry of Foreign Affairs, Government of Pakistan, Islamabad
11. Secretary, Ministry of Housing and Works, Government of Pakistan, Islamabad
12. Secretary, Ministry of Human Rights, Government of Pakistan, Islamabad
13. Secretary, Ministry of Information Technology and Telecommunication, Islamabad
14. Secretary, Ministry of Information, Broadcasting and National Heritage, Islamabad
15. Secretary, Ministry of Inter-Provincial Coordination, Government of Pakistan, Islamabad.

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16. Secretary, Ministry of Interior, Government of Pakistan, Islamabad
17. Secretary, Ministry of Kashmir Affairs and Gilgit-Baltistan, Government of Pakistan, Islamabad
18. Secretary, Ministry of Law and Justice, Government of Pakistan, Islamabad.
19. Secretary, Ministry of Maritime Affairs, Government of Pakistan, Islamabad
20. Secretary, Ministry of Narcotics Control, Government of Pakistan, Islamabad
21. Secretary, Ministry of National Health Services Regulation and Coordination, Islamabad
22. Secretary, Ministry of Overseas Pakistanis and Human Resource Development, Islamabad
23. Secretary, Ministry Parliamentary Affairs, Government of Pakistan, Islamabad
24. Secretary, Ministry of Postal Services, Government of Pakistan, Islamabad
25. Secretary, Ministry of Privatization, Government of Pakistan, Islamabad
26. Secretary, Ministry of Railway, Islamabad
27. Secretary, Ministry of Religious Affairs and Inter-faith Harmony, Islamabad
28. Secretary, Ministry of Science and Technology, Islamabad
29. Secretary, Ministry of States and Frontier Regions, Islamabad
30. Secretary, Revenue Division, Government of Pakistan, Islamabad
31. Secretary, Ministry of Statistics, Islamabad
32. Secretary, Petroleum & Natural Resources Division, Islamabad
32. Secretary, Federal Public Service Commission, Islamabad
33. Secretary, Ministry of Energy (Power Division), Government of Pakistan, Islamabad
34. Secretary, Ministry of Planning, Development and Special Initiatives, Islamabad
35. Secretary, Aviation Division, Government of Pakistan, Islamabad
36. Secretary, Ministry of Climate Change, Islamabad
37. Secretary, Ministry of Commerce, Government of Pakistan, Islamabad
38. Secretary, Ministry of Industries & Production, Government of Pakistan, Islamabad
39. Secretary, Ministry of National Food Security & Research, Government of Pakistan, Islamabad
40. Secretary, Ministry of Water Resources, Government of Pakistan, Islamabad
41. Chairman, Federal Board of Revenue, Islamabad
42. Secretary, Board of Investment, Islamabad
43. Chairman, Securities & Exchange Commission of Pakistan (SECP), Islamabad
44. Chairman, Higher Education Commission, Islamabad
45. Chairman, Planning & Development Board, Government of Punjab, Lahore.
46. Chairman, Planning & Development Board, Government of Sindh, Karachi.
47. Additional Chief Secretary, Planning & Development Department, Government of KPK, Peshawar.
48. Additional Chief Secretary Planning & Development Department, Government of Balochistan, Quetta.
49. Additional Chief Secretary Planning & Development Department, Government of Gilgit-Baltistan, Gilgit.
50. Additional Chief Secretary Planning & Development Department, Government of AJK, Muzaffarabad.

Copy to:

- i) Director (Admn), President's Secretariat (Public), Islamabad
- ii) Joint Secretary (Admn), Prime Minister's Office, Islamabad
- iii) Joint Secretary (Admn), EAD, Islamabad
- iv) Chief Representative, JICA Pakistan Office, Islamabad
- v) Country Officer, JICE/JDS Project Office in Pakistan, Room No, 34/A, Street 45, Sector F-6/1, Islamabad.
- vi) System Analyst (Computer Center), EAD with the request to publish and upload the said scholarship program on EAD's website.