

## Tender Notice

### HIRING OF SERVICES OF AN EVENT MANAGEMENT COMPANY

The Consulate General Islamic Republic of Pakistan, Jeddah, Kingdom of Saudi Arabia, invites sealed bids for hiring of services of an Event Management Company (registered in the Kingdom of Saudi Arabia) for organizing *Pakistan Single Country Exhibition (SCE)* at Jeddah International Exhibition & Convention Centre, Jeddah, Kingdom of Saudi Arabia from 5<sup>th</sup> to 7<sup>th</sup> February, 2025.

2. Bidding documents and other related information for the purpose can be obtained, on written request from the Commercial Section, Consulate General Islamic Republic of Pakistan, Jeddah (address given below) or can be downloaded from the website of the Ministry of Commerce Government of Pakistan, Consulate General Islamic Republic of Pakistan, Jeddah, Trade Development Authority of Pakistan, and Public Procurement Regulatory Authority (PPRA).

Website: [www.commerce.gov.pk/tenders](http://www.commerce.gov.pk/tenders)  
<https://parepjeddah.org>  
<http://tdap.gov.pk>  
<http://ppra.org.pk>

3. Single Stage, Two Envelope Procedure, as per PPRA Rules 36 (b) of PPRA rules, would be used for Open Competitive Bidding. The firm will submit their sealed *Technical Proposal* and *Financial Proposal* in bold and legible letters to avoid any confusion. Financial proposal should accompany a bid security equivalent to two per cent (2%) of the bid amount in the form specified in the Bidding documents.

4. Sealed tender documents shall be submitted latest by 17<sup>th</sup> October 2024 till 11:00 AM with the Commercial Section, Consulate General Islamic Republic of Pakistan, Jeddah and Technical Proposals shall be opened by the Tender Committee on the same day at 11:30 AM in the presence of representatives of the participating firms and the Tender Committee. The Financial Proposals of only technically qualified companies will be opened on the date announced by the Tender Committee. The proposal of the most advantageous bidder will be accepted subject to meeting all requirements mentioned in the tender documents. The hoisting of final evaluation of bids at PPRA website (as per PPRA rules) will be done before the award of the tender.

5. TDAP, Consulate General Islamic Republic of Pakistan, Jeddah and the Tender Committee reserves the right to reject any or all bids and to annul the bidding process at any time, however, reasons for rejection or annulling bid process will be communicated to the concerned bidder(s) in accordance with the Procurement Rules.

**The Commercial Section, Consulate General Islamic Republic of Pakistan, Jeddah**

Email: [pakcom.jdh@tdap.gov.pk](mailto:pakcom.jdh@tdap.gov.pk) Tel: 012-6691054

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