GOVERNMENT OF PAKISTAN
MINISTRY OF COMMERCE
Vacancy Announcement

The Ministry of Commerce invites applications from qualified and motivated professionals to join its research team, dedicated to enhancing Pakistan's trade and economic performance. As part of our mission to develop evidence-based policies and strategies, we are offering exciting opportunities for the following positions:

Designation (No. of Posts)	Qualifications and Skills	Age
Trade Expert (1) (Category-II)	- Masters or equivalent (**16** years of education) in Economics, Public Policy, International Trade, International Development or any relevant Social Sciences discipline. - Minimum five (**5**) years of relevant experience. - Proven track record of research publications **related to international trade** in reputable peer-reviewed academic journals, books or book chapters and/or conference proceedings. **Required Skills:** - Proficiency in handing data using Advanced Excel, Stata or Python/R, etc. - Strong writing and analytical skills. - Experience in using **international trade-related data sources** and firm/product level datasets. **Desirable Skills:** - Experience in econometric modeling, impact evaluation methods and/or predictive analytics. - Experience in writing reports and presenting data and insights to both technical and non-technical stakeholders.	Maximum 40 Years (on the date of advertisement)
Research Associate (4) (Category-III)	- Masters or equivalent (**16** years of education) in Economics, Public Policy, International Trade, International Development or any relevant Social Sciences discipline. - Minimum three (**3**) years of relevant experience. - At least one (**1**) publication in reputable peer-reviewed academic journals, books or book chapters and/or conference proceedings. **Required Skills:** - Expertise in handing data using Advanced Excel techniques. - Strong writing and analytical skills. - Experience in data cleaning and handling micro datasets. **Desirable Skills:** - Experience in Power BI, Stata, or Python/R, etc.	Maximum 35 Years (on the date of advertisement)
IT Expert (1) (Category-II)	- Masters or equivalent (**16** years of education) in Computer Science or Information Technology related fields. - Minimum five (**5**) years of relevant experience. - Expertise in Windows Server, networking, and SharePoint. **Required Skill:** - Advanced Experience in website, portal, and database management with a focus on security and performance. **Desirable Skills:** - Expertise in web development with database security best practices. - Expertise related to data governance and regulatory compliance. - Verifiable certifications relevant to given job description and/or required skills.	Maximum 40 Years (on the date of advertisement)

IT Support Assistant (1) (Category-III)	- Masters or 16 years of education in Computer Science or IT-related fields. - Minimum three (**3**) years of relevant experience. - Basic knowledge of Windows/macOS and networking concepts. - Strong analytical and problem-solving skills. **Required Skill:** - Demonstrated experience in managing websites, portals, and databases, with basic knowledge of security protocols and performance optimization techniques. **Desirable Skills:** - Awareness of data management practices and basic regulatory compliance requirements. - Relevant certifications or coursework demonstrating knowledge of the required skills.	Maximum 35 Years (on the date of advertisement)
Legal Expert (1) (Category-II)	- LLB or equivalent from HEC recognized local or international institution/university. LLM Degree will be considered as an additional advantage. - Service matters of Government / Corporation / Companies Employees. -Minimum three (**3**) years of professional experience as legal advisor. **Required Skills:** - Handling HR and services-related legal issues, including employment law, labor relations, employee benefits, and workplace policies. **Desirable Skills:** - Expertise in Civil Servants Act -1973 and other Govt. Service Rules / Policies, international labor law and cross-border HR regulations, including compliance with global employment standards, human rights frameworks, and multinational workplace policies.	Maximum 40 Years (on the date of advertisement)

i.   Application Form can be filled-in directly through the application portal available on the website of the Ministry of Commerce **(https://careers.commerce.gov.pk/recruitment2025).**

ii. Application on the prescribed format shall be submitted only through "Online Application Form" available at MoC's Job Portal within 15 days from the date of advertisement. For applicants applying for the Trade Expert and Research Associate positions, please include the relevant publications that best demonstrate your qualifications for the role.

iii. Successful candidates will be offered market competitive salaries and the appointment will be made on a contract basis, initially for a period of one (**1**) year further extendable based on performance.

iv. Incomplete applications and those received after the closing date will not be entertained. Only short-listed candidates will be called for interview. No TA/DA will be admissible for appearing in the interview.

v.   Incomplete application or application received after the deadline will be rejected.

vi. Attested copy of CNIC, detailed CV along with the Printout of Online submitted Application Form **MUST** reach the following address within fifteen (15) days of publication of the advertisement. Use separate envelope in case of applying on more than one post.

vii.	Job description/ToRs against each post can be seen on the Ministry's website i.e. www.commerce.gov.pk

viii.	Ministry of Commerce reserves the right to cancel/postpone this recruitment process or alter the number of vacancies or contractual period announced hereby.

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