



GOVERNMENT OF PAKISTAN  
MINISTRY OF COMMERCE  
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No.5(1)/2025-ADMN-I/HR-I

Islamabad, the 21<sup>st</sup> March , 2025

## MEMORANDUM

**SUBJECT: TRAINING COURSE ON SUSTAINABLE AND INTEGRATED URBAN TRANSPORT PLANNING AND MANAGEMENT TO BE CONDUCTED IN-PERSON IN SINGAPORE FROM 23 TO 27 JUNE 2025 UNDER THE SINGAPORE COOPERATION PROGRAMME TRAINING AWARD SCPTA**

## CIRCULAR

Please find enclosed herewith a copy of self-explanatory Office Memorandum No. 4(10) SEA/SINGAPORE/2025, dated 20<sup>th</sup> March, 2025 received from Ministry of Economic of Affairs, on the above-mentioned subject for placing on the website of the Ministry of Commerce.

2. Interested/relevant officers from Main Ministry and its Attached Departments/Organizations who fulfill the eligibility criteria may send their nominations, duly approved by their respective Head(s) of the Wing(s)/Departments to the HR-I Section (along with their C.V, Services Profile and details of availed Foreign Training/Workshops etc), latest by 04-04-2025 positively. Nominations received after the deadline will not be entertained. Moreover, there would be no financial liability on the Ministry of Commerce/Government of Pakistan.

Encl: As Above

**Aamir Waheed  
So (HR-I)**

Administration (Wing),  
Commerce Division,  
(Aamir Sharif), Database Administrator,  
Islamabad



No.4(10) SEA/SINGAPORE/2025

Islamabad, the 20<sup>th</sup> March , 2025

## OFFICE MEMORANDUM

**SUBJECT: TRAINING COURSE ON SUSTAINABLE AND INTEGRATED URBAN TRANSPORT PLANNING AND MANAGEMENT TO BE CONDUCTED IN-PERSON IN SINGAPORE FROM 23 TO 27 JUNE 2025 UNDER THE SINGAPORE COOPERATION PROGRAMME TRAINING AWARD SCPTA**

The undersigned is directed to inform that the Government of Singapore has invited nominations for the above **Partially Funded** training course. The Government of Singapore will bear local hospitality (accommodation and local transfers), course fees, training allowance and group personal accident/hospitalization insurance. **The cost of round-trip airfare for the participants would be borne by the nominating agency/nominee himself/herself.** The brochure of the subject training course is available at [www.ead.gov.pk](http://www.ead.gov.pk).

2. The eligibility criteria and objectives of the subject course are as under:

**Eligibility Criteria:-**

- Be Government employees (BS-17 and above) nominated by the respective Federal Ministry or Provincial Department.
- Mid- to senior-level government officials involved in managing sustainable transport systems, public transport policy and planning;
- Proficient in written and spoken English; and
- In good health.

**Objective:-**

- This course will provide insights into how Singapore employs sustainable urban transport planning strategies and innovations to develop and manage our land transport systems effectively in environmental, financial and social aspects.

3. Nomination of suitable candidates duly approved by the competent authority along with the following documents may kindly be forwarded to this Ministry latest by **21<sup>st</sup> April, 2025** positively. Interested officers are requested to apply online at <https://go.gov.sg/sustainableurbanfy25> as required by Singapore (Mandatory). **Nomination without online application will not be considered by the host.**

4. Required Documents

1.	Nomination letter in original	01 Copy
2.	Hard Copy of online application form (available in the link provided at Para-03/above)	01 Copy
3.	Filled in Performa for FTC (available at <a href="http://ww.ead.gov.pk">ww.ead.gov.pk</a> )	01 Copy
4.	CNIC & Photograph	01 Copy each
5.	Valid Passport	01 Copy
6.	Surety Bond and Undertaking (Format is available at <a href="http://www.ead.gov.pk">www.ead.gov.pk</a> )	01 each Original

5. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, any deliberate provision of wrong information on part of the candidate shall liable to be rejected.

6. Further, it may be appraised that on per direction of Foreign Training Committee (FTC) of Ministry of Economic Affairs, all officers proceeding on foreign trainings have been directed to submit a 1000-word post-visit report upon return. Accordingly, the officers who are nominated may submit a post visit report to [sosea.ead@gmail.com](mailto:sosea.ead@gmail.com) upon return.

**Iqra Khan**  
**SO (SEA)**

Administration (Wing),  
Aisha Humera Ch  
Addl Secretary (Incharge)  
LG and RD Complex, Sector G-5/2,  
Islamabad

Administration (Wing),  
Kamran Ali Afzal  
Cabinet Secretary  
Cabinet Division,  
Islamabad

Admin (Wing),  
Syed Ali Murtaza  
Federal Secretary  
6 Ataturk Avenue, G-5/1, Islamabad,  
Islamabad

Admin (Wing),  
Ali Sher Mahsud  
Federal Secretary (MoCommunication)  
Ministry of Communications,  
Islamabad

Administration (Wing),  
Nadeem Mahbub  
Federal Secretary of MoNHS  
Ministry of National Health Services Regulations and Coordination,  
Islamabad

Administration (Wing),  
Amna Baloch  
Foreign Secretary  
Foreign Office Building 3rd & 6th Floor. (3rd Floor - Server Room) Constitution Avenue G-5,  
Islamabad

Admin (Wing),  
Eazaz Aslam Dar  
Secretary  
Prime Minister Office,  
Islamabad

Estate (Wing),  
Dr Shahzad Khan Bangash  
Secretary  
1st and 2nd floor, Block B, Pak Secretariat, Islamabad.,  
Islamabad

Admin (Wing),  
Hassan Nasir Jamy  
Secretary  
4th Floor, Kohsar Block, Pak Secretariat, Constitution Avenue,  
Islamabad

Admin (Wing),  
ALLAH Dino Khawaja  
Secretary  
9th Floor, New Pak Secretariat (Kohsar Block), Sector F-5,  
Islamabad

Dawa'h&Ziarat (Wing),  
Zulfiqar Haider  
Secretary  
1st Floor, TUV (Kohsar) Block, New Secretariat, Opposite Punjab House,  
Islamabad

Admn (Wing),  
Syed Zafar Ali Shah  
Secretary  
Kohsar Block, 8th Floor Constitution Avenue, Islamabad,  
Islamabad

Admin (Wing),  
Jawad Paul  
Secretary  
5-A EAC Building Constitution Avenue, F-5/1 F-5, Islamabad.,  
Islamabad

Policy (Wing),  
Rashid Mahmood  
Secretary  
Ministry of Finance, Revenue And Economics Affairs, 6th Floor, FBR(Hqrs), Constitution Avenue, Islamabad.,  
Islamabad

Admin (Wing),  
Saif Anjum  
Secretary  
A Block Pak Secretariat, Islamabad,  
Islamabad

Emigration Wing (Wing),  
Dr Arshad Mahmood  
Secretary  
Ministry of Overseas Pakistanis & Human Resource Development 5TH & 6TH FLOOR, BLOCK-B, PAK. SECRETARIAT, ISLAMABAD,  
Islamabad

Administration (Wing),  
Jawad Paul  
Secretary  
Commerce Division,  
Islamabad

IT Wing (Wing),  
Momin Agha  
Secretary  
Ministry of Energy and Petroleum Division,  
Islamabad

Admn (Wing),  
Waseem Ajmal Chaudhary  
Secretary  
B Block , 4th Floor ,Pak Secretariat,

Aamir Sharif  
Database Administrator  
Friday, 21 March, 2025, 10:48:50 AM

Aamir Waheed  
So (HR-I)  
21 March, 2025, 10:06:52 AM

Aamir Sharif  
Database Administrator  
Friday, 21 March, 2025, 10:48:50 AM

Islamabad

Admin (Wing),  
Lt Gen Muhammad Ali (Retd)  
Secretary  
Ministry of Defence (Defence Division),  
Rawalpindi

Admin (Wing),  
Dr Muhammad Fakhre Alam Irfan  
Secretary  
Ministry of Energy Power Division, Islamabad,  
Islamabad

Admin (Wing),  
Muhammad Khurram Agha  
Secretary  
Narcotics Control Division, 6th Floor, Kohsar Block, Constitution Avenue, Islamabad,  
Islamabad

Secretary Office (Wing),  
Lt Gen (R) Muhammad Chiragh Haider HI(M)  
Secretary (DP)  
Ministry of Defence Production, Rawalpindi,  
Rawalpindi

Council/Coord/Legal/Audit (Wing),  
Mohyuddin Ahmad Wani  
Secretary (Education)  
1st, 2nd floor of Block-C and 2nd Floor of D-block, Pak Secretariat,  
Islamabad

Syed Mazhar Ali Shah  
Secretary (Railways)  
4th Floor, Block D Pak. Secretariat,  
Islamabad

Establishment (Wing),  
Inamullah Khan Dharejo  
Secretary Establishment Division  
Establishment Division,  
Islamabad

Admin (Wing),  
Imdad Ullah Bosal  
Secretary Finance  
Ministry of Finance, "Q" Block Pak secretariat, Islamabad,  
Islamabad

IT (Wing),  
Zarrar Hasham Khan  
Secretary IT  
Ministry Of Information Technology & Telecommunication, 7th Floor, Kohsar Block, Pak Secretariat,  
Islamabad

Admin (Wing),  
Zafar Hasan  
Secretary Kashmir Affair, Gilgit Baltistan & SAFRON  
1st Floor, R-Block, Pak Secretariat, Islamabad.,  
Islamabad

Admin (Internal) (Wing),  
Raja Naeem Akbar  
Secretary LAW & Justice  
Ministry of Law and Justice,  
Islamabad

Legislation (Wing),  
Humaira Ahmed  
Secretary Ministry of Parliamentary Affairs  
Ministry of Parliamentary Affairs R block, Pak Secretariat, Islamabad.,  
Islamabad

Administration Wing (Wing),  
Ambreen Jan  
Secretary MoIBC  
Ministry of Information and Broadcasting,  
Islamabad

Admin (Wing),  
Awais Manzur Sumra  
Secretary Planning  
Planning Commission,

Aamir Sharif  
Database Administrator  
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Database Administrator  
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Administration/States (Wing),

Zafar Hasan

Secretary SAFRON

GOVERNMENT OF PAKISTAN MINISTRY OF STATES & FRONTIER REGIONS Red Zone,S Block 2nd Floor, Islamabad,  
Islamabad

Admin (Wing),

Sajid Baloch

Secretary Science and Technology

Ministry of Science and Technology,  
Islamabad

Admin (Wing),

Muhammad Khurram Agha

Secretary of Interior

Ministry of Interior, R-Block, Pak Secretariat,  
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Public Affair Unit (Wing),

Asad Rehman Gilani

Secretary to PM

Islamabad,

Islamabad

A&C (Wing),

Navid Ahmed Shaikh

Secretary, PA&SS Division

4th floor , Evacuee Trust complex,  
Islamabad

**Copy for information to:-**

- 1- Sajid Manzoor Asadi, JS (EC), EAD, Islamabad
- 2- Muhammad Yahya Akhunzada, JS (Admn), EAD, Islamabad
- 3- Muhammad Abrar Azam, SO (FTC), EAD, Islamabad
- 4- Umar Ali Khan, DPO (Dir (CC), EAD, Islamabad

**Iqra Khan**  
**SO (SEA)**