



GOVERNMENT OF PAKISTAN  
MINISTRY OF COMMERCE  
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No.5(2)/2025-ADMN-I/HR-I

Islamabad, the 26<sup>th</sup> March , 2025

From

Aamir Waheed  
So (HR-I)

To

1- Database Administrator, MOC, Islamabad

**SUBJECT: CIRCULAR**

**FIVE DAYS' TRAINING COURSE ONSOCIO-ECONOMIC DEVELOPMENT & SDGS'**

**STATUS"**

**FROM**

**21-25**

**APRIL,**

**2025**

**Deadline 07-04-2025**

THREE DAYS' TRAINING WORKSHOP ON "PROFESSIONAL ETHICS FOR EFFICIENCY AND MANAGEMENT" FROM April 28-30, 2025

**Deadline 14-04-2025**

Please find enclosed herewith copies of self-explanatory letters received from received from Akhtar Hameed Khan National Center for Rural Development (AHKNCRD), an Executive Department of Establishment Division, on the above-mentioned subject for placing on the website of the Ministry of Commerce.

2. **Interested/relevant** officers from the **Ministry** who fulfill the eligibility criteria may send their nominations, duly approved by their respective Head(s) of the Wing(s)/ Departments to the HR-I Section. **Nominations received after the deadline will not be entertained.**

**Aamir Waheed  
So (HR-I)**



Ph:051-9255154  
Fax:051-9255157

F.No.1(20)/2024-25/TC/AD(T-II)  
Government of Pakistan  
Establishment Division  
AHK National Centre for Rural Development  
Park Road, Chak Shahzad – Islamabad

DIRECTOR GENERAL

March 12, 2025

**SUBJECT: FIVE DAYS' TRAINING COURSE ON SOCIO-ECONOMIC DEVELOPMENT & SDGS' STATUS" FROM 21- 25 APRIL, 2025**

Akhtar Hameed Khan National Centre for Rural Development (AHKNCRD), an Executive Department of Establishment Division, is responsible for promoting the cause of rural development in Pakistan through its programmes of training and research. Training is imparted, inter alia to officials of the Local Government and Rural Development Departments, elected representatives, functionaries of Nation Building Department (NBD's) in order to improve their professional skills and promote sharing of experiences regarding rural development in Pakistan.

2. AHKNCRD is planning to organize a five-day training course on "Socio-economic Development & SDGS' Status" from 21-25 April, 2025. The major objectives of the training programme include:

- To familiarize the participants with concepts related to socio-economic development and SDGs;
- To provide an overview of the current status of socio-economic development and the SDGs' around the world; and
- To equip the participants with the skills and knowledge to contribute in achieving SDGs' in their own communities and workplaces.

3. **No training fee will be charged for the training sessions;** however, TA/DA of the participants shall be borne by the nominating agencies. Boarding and lodging facilities are available in the NCRD Hostel located within NCRD Complex on the approved rates and on 'first come, first serve' and double occupancy basis. Food arrangements will be made by the participants on self-finance basis for which the staff is available in the Hostel.

4. **Participants may please be informed that Family Members/Servants are not allowed to stay with them in the Hostel.**

5. It will be appreciated if nominations of 4-5 suitable officers from your department/organization are sent to NCRD by **17 April, 2025**. The nomination letter is required to include:

Name	Designation	Department	Contact number	Email Address	Whether hostel facility is required?
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**Venue:** AHK National Centre for Rural Development (NCRD), Park Road, Chak Shahzad, Islamabad.

**Course Coordinator:** Ms. Maira Razzaq, Assistant Director (T-II)

**E-mail:** adt2@ncrd.gov.pk; Tel: 051-9255158

With regards,

Sincerely,

(Israr Mohammad Khan)

**Distribution to:**

- Federal Secretaries, Ministries/Divisions, Islamabad.
- Chief Secretaries of Provinces/Constituent Units (Punjab, Sindh, Khyber Pakhtunkhwa, Baluchistan, Gilgit Baltistan & Azad Jammu & Kashmir)
- Concerned Secretaries of Provinces/Constituent Units (Punjab, Sindh, Khyber Pakhtunkhwa, Baluchistan, Gilgit Baltistan & Azad Jammu and Kashmir)
- Deputy Commissioners (Punjab, Baluchistan, Sindh, Khyber Pakhtunkhwa, Gilgit-Baltistan & AJ&K)
- Concerned Federal & Provincial Government Organizations/Departments
- Vice Chancellors of Public & Private Universities
- Concerned IGOs, INGOs, NGOs & CSOs





DIRECTOR GENERAL

Ph:051-9255154  
Fax:051-9255157

F.No.1(9)/2024-25/TW/DD(T-g)  
Government of Pakistan  
Establishment Division  
AHK National Centre for Rural Development  
Park Road, Chak Shahzad – Islamabad

March 20, 2025

**Subject: Three Days' Training Workshop on "Professional Ethics for Efficiency and Management" from April 28-30, 2025**

Akhtar Hameed Khan National Centre for Rural Development (AHKNCRD), an Attached Department of Establishment Division, is responsible for promoting the cause of rural development in Pakistan through its programmes of training and research. Training is imparted, inter alia to officials of the Local Government and Rural Development Departments, elected representatives, functionaries of Nation Building Department (NBD's) in order to improve their professional skills and promote sharing of experiences regarding rural development in Pakistan.

2. AHKNCRD is planning to organize a three-day training workshop on "Professional Ethics for Efficiency and Management" from April 28-30, 2025. The major objectives of the training programme include:

- To understand the basic concepts, terminologies and types of ethics at work places;
- To discuss role of professional ethics in efficiency and management at organizational level; and
- To provide a forum for sharing of experiences and learning to participants coming from different organizations & parts of country regarding the subject.

3. **No training fee will be charged for the training sessions;** however, TA/DA of the participants shall be borne by the nominating agencies. Boarding and lodging facilities are available in the NCRD Hostel located within NCRD Complex on the approved rates and on 'first come, first serve' and double occupancy basis. Food arrangements will be made by the participants on self-finance basis for which the staff is available in the Hostel.

4. **Participants may please be informed that Family Members/Servants are not allowed to stay with them in the Hostel.**

5. It will be appreciated if nominations of 4-5 suitable officers / officials from your department/organization are sent to NCRD by **April, 23, 2025**. The nomination letter is required to include:

Name	Designation	Department	Contact number	Email Address	whether hostel facility is required
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**Venue:** AHK National Centre for Rural Development (NCRD), Park Road, Chak Shahzad, Islamabad.

**Course Coordinator:** Mr. Mubashir Zaman Khan, Deputy Director (Trg)

**E-mail:** [mzkhan.ele@gmail.com](mailto:mzkhan.ele@gmail.com) ; Tel: 051-9255187; Cell: 03335545087

With regards,

  
(Israr Mohammad Khan)

**Distribution to:**

- Federal Secretaries, Ministries/Divisions, Islamabad/Rawalpindi.
- Chief Secretaries of Provinces/Constituent Units (Punjab, Sindh, Khyber Pakhtunkhwa, Baluchistan, Gilgit Baltistan & Azad Jammu & Kashmir)
- Concerned Secretaries of Provinces/Constituent Units (Punjab, Sindh, Khyber Pakhtunkhwa, Baluchistan, Gilgit Baltistan & Azad Jammu & Kashmir)
- Deputy Commissioners (Punjab, Sindh, Khyber Pakhtunkhwa, Baluchistan, Gilgit Baltistan & Azad Jammu & Kashmir)
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